

MILES PARKER

562-271-2297



Miles.AnthonyParker@outlook.com



Tacoma, WA



EDUCATION

University of Washington, MPA

2024-2026

Vanguard University, BA in History & Political

2020-2023

Science

SKILLS

- Public service driven
- Adaptable
- Political acumen and legislative knowledge
- Attention to detail orientated
- Strong communication
- Leadership of 8+ years
- Interpersonal relations
- Coalition building
- Media Relations
- Fluency in English and Spanish
- Strong research and writing
- Strong organizational skills
- Proficiency with Legistorm, IQ, Canva, NEON, Trello, and Mobilize
- Proficiency in fundraising
- Call time management
- Phone call management

AWARDS AND CERTIFICATIONS

2020-2023	Presidential Centennial Award
2021	Dean's Academic Honors List
2023	Phi Alpha Theta Honors
2023	Magna Cum Laude
2023	Call Time Management Certificate
2024	Pi Sigma Alpha Honors
2024	Evans Fellowship Award

PROFESSIONAL EXPERIENCE

September 2024-Present

Graduate and Professional Student Senate | Policy Director

Key Responsibilities:

- Led the Graduate Action Committee
- Researched policy areas of interest
- Lead research on disability access for students
- Drafted posters for events on campus
- Participated in taking photos and editing photos for social media

August 2024-November 2024

Ryan Mello for Pierce County Executive | Campaign Intern

Key Responsibilities:

- Doorknocking across Pierce County
- Mobilizing voters
- Voter outreach
- Staffing the candidate at fundraisers, events, and dinners
- Participated in taking photos and editing photos for social media
- Drafted language for social media posts

August 2024-Present

City of Seattle | Environmental Justice and Service Equity Intern

Key Responsibilities:

- Assisted in planning the BET retreat
- Worked with the team on creating diverse Racial Equity toolkits
- Planned a tower roadshow with information on what Seattle Public Utilities does to diversify the workforce
- Organized and tracked data for projects

May 2024-August 2024

Seattle Indian Health Board | Public Policy Intern

Key Responsibilities:

- Conduct Policy research and analysis on Native American social policy issues
- Draft letters, presentations, and visual aids for full-time staff
- Monitor local, state, and federal legislation and appropriation processes
- Support communication with tribal, government, and community partners
- Conducted research and data entry projects as needed
- Worked on data analysis of 340B and Missing and Murdered Indigenous Women and Girls legislation across the 50 states
- Assisted with compiling data analysis on gender-affirming care for trans youth

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VOLUNTEER

- 2024 Vice Chair for the Pierce County Young Democrats
- 2024 Human Rights Campaign steering committee on Political Action (PACE)
- 2024 Maggie Mo For Councilwoman
- 2024 Democracy Summer Fellow
- 2023 New Politics Bootcamp
- 2023 El Puente
- 2023 Vanguard Politics
- 2023 The Mix
- 2022 Peacemakers
- 2019 Boys and Girls Club of Whittier
- 2019 Aquarium of the Pacific
- 2016 Club 21 Downs Syndrome Awareness

PROFESSIONAL EXPERIENCE

March 2024-August 2024

City of Lacey | Public Affairs Intern

Key Responsibilities:

- Data input into Smartsheet for City Manager
- Graphic design for City website, Instagram, Facebook, Twitter, and Parks and Recs Page
- Website maintenance
- Prepping meeting briefs
- Photographing City Council meetings and editing photos
- Social Media management
- Creating outreach social media posts and videos for the Lacey Youth Council
- Conducted data analysis and presented data from the All Abilities Community Forum to the Equity Commission.

Jan 2024-May 2024

House of Representatives | Intern

Key Responsibilities:

- Data input into IQ
- Organizing mail
- Preparing memos and legislative letters
- Adding constituent concerns from phone calls, emails, and faxes to IQ
- Gathering information on casework concerns
- Providing customer service by notating and listening to constituent concerns
- Gathering news stories for communications outreach

April 2023-Dec 2023

State of California | Student Assistant

Key Responsibilities:

- Managed Minutes of Hearing for 10 judges
- Organizing mail and DISPOS
- Adding information to EAMS
- Worked on numerous clerical tasks, such as substitution and dismissal of attorneys
- Ability to amend venue and change of attorney applications

Dec 2022-Apr 2023

Association Of the Former Members of Congress | Foreign Policy Intern

Key Responsibilities:

- Memo writing and organization of staff meetings
- Transcription of podcasts and organization of a biweekly newsletter
- Foreign policy research and editorial work
- Congressional Study Group list building and research